



## Harbours Committee

**Date:** Wednesday, 25 September 2019  
**Time:** 9.00 am  
**Venue:** Committee Room A, South Walks House, South Walks Road, Dorchester, DT1 1EE

**Membership: (The Quorum of the Harbours Committee shall be no less than 3 persons appointed to the committee but must in all cases be made up of a majority consisting of councillors)**

Kate Wheller (Chairman), Sarah Williams (Vice-Chairman), Dave Bolwell, Rob Hughes, Louie O'Leary, Mark Roberts, Jim Clarke, Steve Pitman and Matt Walkden

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**Chief Executive:** Matt Prosser, South Walks House, South Walks Road, Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

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# AGENDA

## Page No.

### 1 APOLOGIES

To receive any apologies for absence.

### 2 MINUTES

5 - 18

To confirm the minutes of the meeting held on 19 June 2019.

To receive the minutes of Weymouth Harbour Consultative Group 5 September 2019

### 3 DECLARATIONS OF INTEREST

To receive any declarations of interest.

### 4 PUBLIC PARTICIPATION

To receive questions or statements on the business of the committee from town and parish councils and members of the public.

### 5 HARBOUR MASTERS' REPORT - WEYMOUTH, BRIDPORT, LYME REGIS

19 - 34

To receive the reports of the Harbour Masters – Harbour update, Standing items and PMSC issues.

### 6 BUDGET MONITORING - WEYMOUTH, BRIDPORT, LYME REGIS

35 - 56

- To set out the current position for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours at the end of August 2019.
- To set out the predicted position of the Harbour Reserves for 2019/20.

The approved 2019/20 budgets are given at the Appendices with predictions based on data until the end of August 2019.

**7 LYME REGIS HRO**

57 - 60

The purpose of this report is to seek authority to prepare and submit a Harbour Revision Order (HRO) to the Marine Management Organisation (MMO) in order to modernise the current local legislation relating to Lyme Regis Harbour.

**8 HARBOUR COMMITTEE FORWARD PLAN**

61 - 66

To receive the Harbours Committee workplan.

**9 POINTS/QUESTIONS**

**10 URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

**11 EXEMPT BUSINESS**

To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

The public and the press will be asked to leave the meeting whilst the item of business is considered.

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## **DORSET COUNCIL - HARBOURS COMMITTEE**

### **MINUTES OF MEETING HELD ON WEDNESDAY 19 JUNE 2019**

**Present:** Cllrs Kate Wheller (Chairman), Sarah Williams (Vice-Chairman), Dave Bolwell, Rob Hughes, Louie O'Leary, Mark Roberts, Jim Clarke (Co-optee), Steve Pitman (Co-optee) and Matt Walkden (Co-optee)

**Apologies:** None

**Also present:** Cllr Tony Alford, Cllr Ray Bryan and Cllr Val Potheary

**Officers present (for all or part of the meeting):**

Claire Connolly (Harbour Financial and Admin Manager), Chris Evans (Financial Performance Manager), Robert Firth (Solicitor (Deputy Monitoring Officer)), Grahame Forshaw (Lyme Regis Harbour Master), Keith Howorth (Weymouth Harbour Master), Karyn Punchard (Corporate Director of Place Services), James Radcliffe (Bridport Harbour Master), Nick Thornley (Head of Economy, Leisure and Tourism) and Lindsey Watson (Senior Democratic Services Officer)

**Councillor Val Potheary (Vice-chairman of Council) in the Chair**

### **CHANGE TO MEMBERSHIP OF HARBOURS COMMITTEE**

Councillor Potheary reported that Councillor Rob Hughes would be replacing Councillor Daryl Turner on the Harbours Committee, as agreed by the Leader of Council. It was noted that Councillor Hughes had attended the recent Port Marine Safety Code training.

#### **1. Election of Chairman**

It was proposed by Councillor Louie O'Leary seconded by Councillor Rob Hughes that Councillor Mark Roberts be appointed Chairman of the Harbours Committee for the 2019/2020 year.

It was proposed by Councillor Sarah Williams seconded by Steve Pitman that Councillor Kate Wheller be appointed Chairman of the Harbours Committee for the 2019/2020 year.

At the request of the Chairman (Vice-chairman of Council) each councillor that had been proposed and seconded provided information about their relevant experience and knowledge in the area of harbours.

On being put to the vote

## **Decision**

That Councillor Kate Wheller be appointed Chairman of the Harbours Committee for the 2019/2020 year.

### **2. Election of Vice-chairman**

It was proposed by Councillor Kate Wheller seconded by Councillor Dave Bolwell that Councillor Sarah Williams be appointed Vice-chairman of the Harbours Committee for the 2019/2020 year.

It was proposed by Councillor Louie O'Leary seconded by Councillor Rob Hughes that Councillor Mark Roberts be appointed Vice-chairman of the Harbours Committee for the 2019/2020 year.

At the request of the Chairman (Vice-chairman of Council) Councillor Sarah Williams provided information about her relevant experience and knowledge in the area of harbours. Councillor Williams noted that she was a user of the harbour.

On being put to the vote

## **Decision**

That Councillor Sarah Williams be appointed Vice-chairman of the Harbours Committee for the 2019/2020 year.

### **3. Declarations of Interest**

Steve Pitman declared an interest as a member of the Weymouth Sailing Club.

### **4. Urgent items**

The Chairman asked members whether they were content with the day and time of meetings of the committee as scheduled in the Calendar of Meetings. She noted that there were four meetings of the committee scheduled for the year.

Members discussed the arrangements for the committee and following a vote

## **Decision**

That the Harbours Committee continue to meet on the dates as scheduled in the Calendar of Meetings but that meetings commence at 9.00am instead of 10.00am on these dates.

Members noted that the Quorum of the Harbours Committee was 3 persons appointed to the committee but must in all cases be made up of a majority consisting of councillors.

**5. Public Participation**

There were no representations from town and parish councils or from members of the public.

**6. Terms of Reference of the Harbours Committee**

Members noted the Terms of Reference for the Harbours Committee as set out in the Dorset Council Constitution. The Weymouth Harbour Master noted some amendments to the Constitution which he had proposed including within the powers delegated to officers and it was confirmed that these issues would be discussed with the Legal Team.

**7. Harbour Masters' Report**

By way of introduction to members of the committee, each Harbour Master provided a presentation for each harbour which covered key harbour information including staff structure, budget, major projects and works and ongoing issues.

During the presentation, points were raised as follows:

**Weymouth Harbour**

- Clarification was provided in respect of Weymouth Harbour and responsibilities for dredging between the council and Dean and Reddyhoff
- A discussion was held in respect of Weymouth Harbour and the development of the Peninsula area. It was noted that there were no plans to include a ferry port in the development as a decision had previously been taken to pursue the position set out in the Fisher Study to develop the Peninsula as a tourist leisure destination. Dorset Council would be reviewing all major strategic development sites and councillors would be included in this work

**Bridport Harbour**

- Plans for the dive building were currently with Architects
- Land owned by the harbour authority included specific car parks and part of the river basin basin including the kiosks. Income from these facilities was held within the property budget. Issues around harbour budgets were to be discussed with Finance and a report brought to committee at an appropriate time

**Lyme Regis Harbour**

- It was noted that dredging would be undertaken during high season which was later than previous years, due to engineering works
- Reference was made to income made by facilities on harbour authority land and it was noted that this income was held within the property budget

### **General points**

- A point was raised with regard to the need to bring the three harbours together under a strategic plan. In response it was noted that a new Head of Service was to be appointed, whose responsibilities would include harbours. The new Head of Service would be tasked with looking at the harbours strategically and this could include a business plan for all three harbours
- Councillor visits to the harbours were to be arranged.

### **8. Harbours Committee Forward Plan**

Members noted the Forward Plan for the Harbours Committee for 2019/20.

In response to a concern raised with regard to the lack of strategic items on the Forward Plan, the Weymouth Harbour Master reported that the overall Business Plan for the harbours would be brought to the committee.

### **9. Appointment of councillor to the Weymouth Harbour Consultative Group**

The committee considered the appointment of a councillor of the Harbours Committee to the Weymouth Harbour Consultative Group. In addition to a Dorset Council councillor, a councillor from Weymouth Town Council would also be appointed.

The committee noted the Terms of Reference for the Harbour Consultative Group which had been included as an appendix to the report.

### **Decision**

That Councillor Mark Roberts be appointed to the Weymouth Harbour Consultative Group for a 3-year period, as a representative of the Dorset Council Harbours Committee.

Following the decision, a general discussion was held with points raised as follows:

- The Chairman of the Weymouth Harbour Consultative Group would attend meetings of the Harbours Committee to provide a verbal report of items covered at the last meeting and would also report back issues to the consultative group
- There was a more informal arrangement for the harbours at Bridport and Lyme Regis with an informal meeting being held once a year for each harbour. All harbour users were invited and members of the Harbours Committee could also attend to observe the meetings
- Dates of all of the consultative group meetings would be circulated to Harbours Committee members.



10. **Points/Questions**

The committee noted that Nick Thornley would be retiring after 29 years of service with the former West Dorset District Council and more recently, Dorset Council. Members wished Nick well in his retirement.

11. **Exempt Business**

There was no exempt business.

**Duration of meeting:** 10.05 - 11.25 am

**Chairman**

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## **WEYMOUTH HARBOUR CONSULTATIVE GROUP**

### **MINUTES OF MEETING HELD ON THURSDAY 5 SEPTEMBER 2019**

**Present:** D Caddy, A Clarke, K Claydon, T Day, A Frost, S Goodwin, J Pullin, Cllr M Roberts, T Studley

**Apologies:** A Higgins, Cllr C Huckle, A Sargent

**Also present:** Cllr R Hughes (Harbours Committee)

**Officers present (for all or part of the meeting):**

Ken Buchan (Head of Environment and Well-being), Keith Howorth (Weymouth Harbour Master)

#### **1. Apologies and substitute members**

A Higgins and Cllr C Huckle sent apologies. J Ayling attended as the substitute member for A Sargent.

#### **2. Declarations of interest**

There were no declarations of interest.

#### **3. Minutes and matters arising**

The minutes of the last meeting held on 29 May 2019 were approved and members received the minutes of the Harbours Committee meeting held on 19 June 2019.

The Harbour Master confirmed that, for Loop Car Park permit holders, Cosens Quay Car Park is an approved alternative if the Loop Car Park is full. Users of the Loop Car Park are asked to park considerately to maximise the use of the space.

#### **4. Weymouth Harbour update**

##### **Peninsula Development**

The development of the Peninsula is being considered in 3 phases:

- Weymouth Quay Regeneration Project – covering the quayside from No.1 Berth to the Ferry Steps. Project is supported by £3.8M from the Coastal Communities Fund, which has to be spent by the end of March 2021. This has started with the demolition of the Terminal Building (Building A). Works to demolish the Ferry Steps Building will start on 16<sup>th</sup> September, leading on to the repair of Wall D (Ferry Steps) starting on 30<sup>th</sup> September.
- Peninsula Phase 1 – a hotel, a pub with rooms and the walkway around the Peninsula.
- Peninsula Phase 2 – further leisure units.

The Dorset Council funding will be discussed further now that Dorset Council has an established Committees structure and Members.

The next steps of the development are to complete preparations for demolishing Building B, a full design for the Quay Regeneration and it's associated planning permission.

It is hoped the space created by the demolition of the Terminal Building will provide further parking spaces.

There is more work to be completed on the woodwork of the Pleasure Pier, including the piles and facings on the edge of the Pier. It is hoped that a café building of similar concept to the ones on the beach will be let on the Pier, planning permission has been applied for.

### **Harbour Revision Order (HRO)**

Authority was given by the Statutory Harbour Authority (Full Council) on 22<sup>nd</sup> February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The latest estimate for approval of the HRO is October 2019 as there have been some delays due to changes in officers in the MMO raising additional queries. Once these have been resolved the approval will be dependent on when it can be considered by central government who are focused on other subjects.

If and when the HRO is approved, work will commence on defining the Directions.

There is further work to do on the financial impact of the defined HRO area.

### **Local Government Review**

The ownership of the harbour was transferred to the Unitary, Dorset Council, from 1<sup>st</sup> April 2019 as part of the Local Government Review. The governance of the harbour includes a Harbours Committee as the Duty Holder, which covers Weymouth, Bridport and Lyme Regis harbours. The first meeting of the Harbours Committee was held on 19<sup>th</sup> June.

The Weymouth Harbour Consultative Group will continue in its current format. Cllr Mark Roberts has been appointed to the Group from the Harbours Committee, Dorset Council and Cllr Colin Huckle from Weymouth Town Council to fill the 2 Councillors' positions.

There is still considerable work to merge the various Councils and officers in to one organisation, which will include some changes to the officer structure.

A revised Operations Plan to reflect the change of ownership has been produced and is available on the Weymouth Harbour website under Management Documents:

<https://www.weymouth-harbour.co.uk/downloads/>

A new Business Plan will be proposed in the next few months once there is a more settled Council organisation.

Richard Noakes, the former Designated Person has left the Council. Mr William Heaps of Marico Marine has been appointed as the Designated Person for Weymouth, Bridport and Lyme Regis harbours. The contract is for 3 years but subject to an annual review.

### **FLAG**

The FLAG has now fully committed its funds and currently remains closed to new applications. The Board is still meeting to monitor the expenditure and to visit or be presented with some of the outputs from the projects that were funded over the last two years, particularly infrastructure projects under Priority Three of the Local Development Strategy which aimed to enable safe, sustainable working ports and harbours.

FLAG Board meetings are attended by Weymouth Harbour Master and Mr R Summerhayes, the fishermen's representative. There are also a number of representatives from Dorset Council.

A successor Fisheries Fund scheme has been announced with further details available in due course but dependent on the Brexit decision.

## **Harbour Walls C (Nelson's Wharf) & D (Ferry Steps)**

Knights Brown are ready to start the repair solution to Wall D (Ferry Steps), being on site from 30<sup>th</sup> September. Some preparatory works on services will be carried out before the 30<sup>th</sup> September but there will be minimal impact. This includes the removal of some low-level asbestos from the Ferry Steps Building starting on 16<sup>th</sup> September. The adjacent pontoons and access will be removed at a date to be confirmed after 22<sup>nd</sup> September. The works area will extend about 2.5m in to the river from the existing wall; a Notice to Mariners will be issued and some buoys will be put in place to mark the area. It is hoped that the piling and major construction work will be finished by Christmas with the detailed finishing jobs being done in the New Year. The EA Permit, Marine Licence and Planning Permission for the works are in place.

Ferry Steps operators have been advised that the area will be available until 22<sup>nd</sup> September and then, after that, only subject to the works programme allowing. Those concerned will be kept informed as the plan evolves.

## **Harbour Walls Condition Survey**

A report on the full condition survey, including underwater, of all the harbour walls has been received by Technical Services. It is being analysed so that a prioritised programme of works can be established with associated costs. This is 5 years after the last survey so that comparisons can be made to evaluate any deterioration.

## **Business Plan**

The programme to return some investment in to the infrastructure continues:

- A number of the railings around the harbour have been painted to freshen them.
- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westway Road toilets to the mains. There continues to be discussions with the landowners, the outcome of which will then allow an estimate of the amount of soil to be moved. This will then determine whether it is cost effective to continue with the works.
- It is still hoped to provide WiFi coverage in most areas of the harbour but there is a complication with Open-reach data capacity in the area. The project is hopefully being grant supported by DCC as part of a wider project to provide WiFi to the general public.
- It is planned to replace some more electricity bollards on North Quay pontoons.
- It is planned to replace some more decking on North Quay pontoons.
- Lighting for the Commercial Road pontoons is still being considered.

## **Maritime and Local Events**

A list of events for this year is available on the harbour website. The following are some of the remaining harbour related ones for which support and understanding are encouraged:

### **2019**

7 – 8 September	Weymouth Yacht Regatta (Dates corrected at meeting)
9 – 12 September	European Boat and Line Class Fishing Championship
21 September	Squib South Coast Championships (WSC)
22 September	Ironman 70.3
7 – 11 October	Weymouth International Boat Angling Challenge
5 November	Guy Fawkes Celebration
25 December	Christmas Day Harbour Swim

### **2020**

11 – 12 July	Seafood Festival
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A draft Rowing Club lease for renewal has been shared with the Club and is being discussed.

### **Weymouth Inshore Lifeboat Boat**

Discussions continue regarding a solution for housing a larger Inshore Lifeboat.

### **North Quay Facilities**

The facilities were opened up for visitors' use by using the code entry system. Regrettably they were quickly being used by vagrants for sleeping and as a drugs' den, leaving their used drugs equipment behind. There was no option but to revert to the Unisex arrangement based on the former ladies using the fob system. This unfortunately negates the use of the facilities by visitors who now all have to use 13 Custom House Quay.

### **Weymouth Water Safety Group**

The Weymouth Water Safety Group led by Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society continues to meet and seeks opportunities to deliver water safety messages. Some successful events have been held this year.

### **North Quay Development**

The site of the former North Quay Council Offices will be developed in conjunction with Magna Housing. There is no further information yet but some public consultations will be held. The concerns regarding access to the North Quay pontoons and parking have been raised.

### **Harbour Staff**

Claire Flowers has retired from her post as Moorings Officer after 30 years employment in the Council, 28 with the harbour. A replacement is being recruited.

### **4<sup>th</sup> Harbours Committee Independent Member**

A 4<sup>th</sup> Independent Member for the Harbours Committee will be recruited soon.

### **MCA Fishing Boat Consultation**

In the last 10 years, there have been 46 fatalities on small fishing vessels which have resulted in a number of recommendations from the MAIB to improve safety. Some of these came into force in 2017 with the introduction of a new Code, MSN1871. To address the other recommendations, the MCA have been developing a new Code of Practice for Small Fishing Vessels, proposing new requirements for new and existing vessels in the following areas:

- • Construction, Watertight and Weathertight Integrity;
- • Stability
- • Machinery
- • Electrical Installations
- • Crew Protection
- • Man Overboard Recovery.

The MCA intends to consult on this Code in Autumn 2019. Alongside this Consultation, the MCA will also be conducting a roadshow around the UK where Fishermen can come along and ask

questions on the new Code. It is hoped that one of the shows will be held in Weymouth. More details will be forwarded when available.

### **Points from last meeting**

It is planned to have some glass recycling bins on the North Quay and Westwey Road pontoons once the arrangements and costs are settled.

### **PMSC Items**

Speed in the harbour. There continues to be vessels transiting the harbour at too high speeds causing wakes with the possibility of damaging boats or injuring harbour users. All harbour users are requested to transit the harbour safely at low speeds with minimal wash.

Jet-skis. Throughout the summer there have been regular incidents of PWCs transiting the harbour too fast, at high speeds in the PWC lane at Bowleaze and disregarding the Bay buoys by operating inside them. Needless to The harbour team continue to educate users on the local operating area whenever there is an opportunity.

Lookout. There have been some close quarters situations between sailing vessels and other vessels in the harbour. A good lookout by both the crew sailing and the other vessels would help to avert any situations.

Towing. Towing in the harbour should be approved by the Harbour Office. An incident when a moored vessel was hit by a vessel being towed in the Inner Harbour could have been averted if there had been a better plan.

Pleasure Pier Swimmers. Groups of mainly youths are regularly being advised about swimming from the Pleasure Pier. Police and RNLI beach lifeguards have also been involved.

### **Questions from HCG Members**

No points or questions.

### **Visiting Vessels and Inner Moorings Statistics from 1 Apr 19 to 30 Jul 19**

#### **Visiting Yacht Nights:**

<b>Visiting Yachts To end July 2019</b>	
No Visitor Nights	3580
% variance compared to 2018/19	Up 15%
% variance on 3 year average	Up 15%
No short stay (2018: 159)	141
No FOC given on loyalty discount scheme (2018: 255)	255

#### **Inner Harbour Moorings:**

- % Berth Occupancy - Inner Harbour Marinas – 294 of 413 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 29 of 30 at end of period
- % Berth Occupancy – Commercial Berths - 79 of 105 at end of period.

### **Visiting Vessels and Inner Moorings Statistics from 1 Apr 19 to 31 Aug 19 (Updated verbally at the meeting)**

#### **Visiting Yacht Nights:**

<b>Visiting Yachts To end August 2019</b>	
No Visitor Nights	4807
% variance compared to 2018/19	Up 13%
% variance on 3 year average	Up 13%
No short stay (2018: 206)	172
No FOC given on loyalty discount scheme (2018: 331)	355

#### **Inner Harbour Moorings:**

- % Berth Occupancy - Inner Harbour Marinas – 294 of 411 at end of period
- % Berth Occupancy – Chain and Sinkers Moorings – 29 of 30 at end of period
- % Berth Occupancy – Commercial Berths - 82 of 106 at end of period.

#### **Dates for future meetings (Commercial Road)**

- 30 Oct 19
- 15 Jan 20.

#### **5. Port Marine Safety Code (PMSC) Issues**

No further PMSC Items were raised.

#### **6. Items from members**

No items were raised prior to the meeting.

#### **7. Any other further business**

The following points were made as feedback for the Seafood Festival:

- The impact of travellers who stole some gear from shops and fishing vessels/charter boats and messed around on some of the boats.
- The state of the public toilets which was not giving a good impression of Weymouth.
- There appeared to be better waste management so less rubbish around.

T Studley reflected on his recent lift-out period at Portland Marina where he felt that commercial vessels were not welcome, which he thought was unfortunate as there were few other options locally.

There was a discussion about the possibility of Weymouth or the local area being used as a port for smuggling in immigrants. Although there are some challenges with the distances involved from the French coast, it is still a possibility. All harbour users should remain vigilant and report any suspicious people using the Project Kraken reporting system.

J Ayling confirmed there is no clear direction yet for berthing the larger new inshore lifeboat when it comes.

There was a discussion regarding the lifeboat being called out to tow a stricken vessel when there was no danger to life. This is costly and not an appropriate use of volunteers' time or good will. Alternatives should be considered on each occasion by the coastguard and locally, including the use of the sea-start organisation or anchoring outside the harbour to wait for an engineer.

Concerns were raised again about the number of pots and fishing gear that are in our local waters, particularly those that are poorly marked. The fishing community are asked to help with this issue by considering other water users.



The following Group members have come to the end of their first 3-year period on the Group but would like to continue with the second period:

- Dave Caddy – Harbour Traders
- Kathy Claydon – Inner Harbour Marina Moorings
- Steve Goodwin – Commercial Passenger carrying Vessels.

There were no objections.

**8. Dates for future meetings**

- 30 Oct 19
- 15 Jan 20.

**Duration of meeting:** 1 hour 15 minutes

**Chairman**

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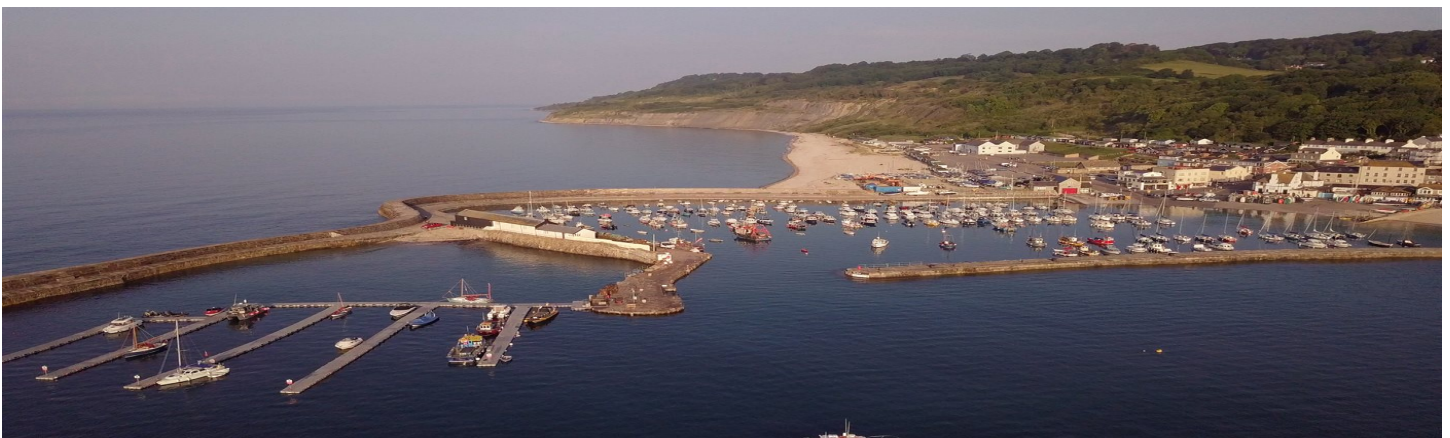
Dorset Council Harbours Committee  
25th September 2019

# Bridport (West Bay) & Lyme Regis Harbours Report

James Radcliffe

Bridport (West Bay) Harbour Master

Lyme Regis Interim Harbour Master



# Bridport Harbour Use

	2015	2016	2017	2018	2019 To Date
Season Tickets	100	97	98	118	108
Single Launches	460	522	513	415	348
Visiting Boats Nights	82	88	136	138	165
Boat Lifts (New 2018)				62 £8,804	31 £4,588
Quay Side Parking	£644	£3,935	£3,690	£4,566	£5,370
Shop (New 2018)				£7,917	£13,588
Diving Air Fills	£3968	£18,691	£19,455	£18,352	£11,933
Boat Repairs (New 2018)				£411	£7,560
Waiting List	85	56	36	40	22
Private Moorings	143	141	141	141	139
Commercial Moorings	20	22	22	22	25

- Season tickets and day launches remain at a good level
- Visiting craft are on the increase and seems to be due to visitors finally hearing about the harbour and the maintained depths enabling us to take larger vessels.
- Boat lifts will meet the expected income with all the mooring holders due to come out soon we hope to total 60+ lifts
- The quay side parking increased this year with the addition of a new area for the commercial fishermen to park
- The shop has had a steady growth this year. The marine engineers service kits and parts which are included have totalled £5K
- Diving air remains to be a busy service and appears to be on target to at least meet previous year's targets.
- Boat repair has proven to be an excellent service and is on target to cover the expected income especially with the savings of servicing and maintaining our own kit.
- Waiting list has reduced and there is a need to do some advertising to keep a healthy list to replenish any vacancies.
- Moorings although some may not have been used have remained at full capacity

# Lyme Regis Harbour Use

	2015	2016	2017	2018	2019 To Date
Season Tickets	40	41	51	63	39
Single Launches	160	150	165	180	184
Visiting Boats Nights	152	180	210	340	223
Boat Lifts	65	70	68	75	37
Quay Side Parking				£250	£511
Waiting List	30	28	28	20	30
Private Moorings	208	208	206	208	177
Commercial Moorings	32	34	36	36	37

- Season tickets and launches remain on average compared to previous years and a need to advertise and provide parking for launching vehicles would encourage a higher use.
- The year has seen the pontoons disconnected and out of use some 15 times compared to last year where it wasn't required to be put out of use once. The south easterly winds cause too much movement on the pontoons and this shows in the drop from the number of nights last year.
- Boat lifts will meet the expected income with all the mooring holders due to come out soon we hope to total 60+ lifts
- Quay side parking has increased and will become more popular with schemes being investigated to have larger areas made available for parking
- Waiting list remains steady but has people wanting larger moorings that aren't available currently
- Moorings are not fully used and will benefit from some local advertising to make sure people are aware there are moorings available for certain size vessels. This is also another area that will benefit from potential increase in parking for harbour users

# Harbour Staff

## Bridport

- Harbour Master – James Radcliffe
- Assistant HM – Ben Harvey
- Harbour Engineer – Ben Renshaw
- Seasonal Assistants - John Hilton & Paul Attwell

## Lyme Regis

- Harbour Master – James Radcliffe (Interim)
- Assistant HM – Mike Higgs
- Seasonal Assistants - Stuart Wain, Matt Rattenbury, Simon Hanley and Mike May

## Current situation

Since Grahame Foreshaw left back in July the Bridport harbour master has been covering Lyme Regis also. Allan Nation who held a permanent 20 hour per week role also left in July. With the season immediately upon us there was a need to recruit to make sure both harbours were fully covered. The easiest way to do this was to recruit 2 seasonal assistants to accompany the existing seasonal assistants and full time harbour staff. Simon Hanley and Mike May were employed for the summer to fulfil this role. Simon mainly based at Lyme and Mike May working at both harbours.

The position for a new harbour master is currently being reviewed and we hope to have a way forward in place in the coming months.

# Harbour Works

## Lyme Regis Harbour

The bottom of the slipway needs repairing and extending to avoid further issues and a potential safety hazard. As you can see from the pictures the bottom edge has become exposed and many of the concrete slabs have cracked and buckled.

The works will cost is in the region of 39K. A potential 'invest to save' project is being looked into which would include raising part of the slipway area to accommodate storage and repair of the remaining part of the slipway. With extra works the cost would be in the region of £50k, but this would present an opportunity to increase income to the harbour. By raising the slipway area this will provide storage for the tenders currently earning £7K per season and introduce a new area where parking for mooring holders and launching vehicles could be made potentially increasing the harbour revenue by £15K. The harbour master will work with DC engineers to develop a plan/design and planning permission may be required before proceeding.





### **Lyme Regis Pontoon Piles**



The piles for the pontoons in the pool area are still being planned and with consent from the MMO now in place they are a step closer. Funding has been applied for from EMFF (European Maritime & Fisheries Fund) and an award of 75% of the cost below 100K has been awarded. The Engineers are currently looking at costings and a way forward.



## Bridport Harbour

The timber piles at both harbours are in need of replacement

The pictures show the state the current piles are in, these cause many issues

- Boats ropes get caught on the jagged edges holding them down
- Boats get caught on the stumps
- No protection for ladders or for the boats from the ladders
- 

Costings are currently being looked at to remove the damaged piles and install the new already purchased piles.



## Coastal Defence Works



## Coastal Defence Works

These were completed in time for the summer holidays, the esplanade was cleared during this time and now work has begun again to complete the flood wall on the back of the road



# Accidents and Incidents

## Bridport Harbour

Two separate incidents of Harbour Users falling down the steps by the pontoons. One managed to turn and step off the side of the steps at low tide and fell some 10ft. The second carrying their diving kit lost balance and fell backwards down the steps. One boat has sunk due to lack of owner maintenance.



## Lyme Regis Harbour

Two boats sank due to the high winds in August, spray from the waves overtopping the Cobb Wall overwhelmed the boats leaving them unable to cope with the water ingress.

## Events

Bridport Harbour hosted the following events:

- Power Boat Racing - This event was very well attended with the weather being perfect for racing, flat seas and sunshine brought the crowds out to see the action.
- Gig Regatta – Was cancelled due to the weather.
- Water Ski Racing - Will return this October.
- West Bay Days - The West Bay Days group hosted their events:
  - Pirates Day
  - West Bay Day

Their next event will be Bonfire By The Beach on 26<sup>th</sup> October. They will install the Christmas Tree on the Harbour Green for December. All the events were very popular and had good crowd numbers. The group are on target for donating £8000 to local groups and charities at the Christmas tree light switch on which is on the 1<sup>st</sup> December.

- RNLI - The RNLI had their Raft Race which had 20 rafts battling their way up the river. The excellent weather meant there were large crowds spectating.

Lyme Regis Harbour hosted the following events:

- The Fire Fly dinghy sailing national championships, with 35 teams taking part.
- The Lyme splash swimming event when over 200 people entered the water and swam to Charmouth
- A water polo event using the pontoons as a court with over twenty teams taking part.
- There was also the very popular annual Lifeboat week, as well as the town carnival week with the parachute team from the RAF falcons dropping in.

# **Harbours Committee**

## **25 September 2019**

### **Weymouth Harbour Master's Update, Standing Items and PMSC Issues**

#### **Peninsula Development**

Proposals for the re-development of the Weymouth Peninsula site have been considered in 3 phases:

- Weymouth Quay Regeneration Project – covering the quayside from No.1 Berth to the Ferry Steps. Project is supported by £3.8M from the Coastal Communities Fund, which has to be spent by the end of March 2021. This has started with the demolition of the Terminal Building (Building A). Works to demolish the Ferry Steps Building will start on 16<sup>th</sup> September, leading on to the repair of Wall D (Ferry Steps) starting on 30<sup>th</sup> September.
- Peninsula Phase 1 – a hotel, a pub with rooms and the walkway around the Peninsula.
- Peninsula Phase 2 – further leisure units.

The next steps of the Weymouth Quay Regeneration Project are to complete preparations for demolishing Building B (Former Departures Lounge on Quayside), a full design for the Quay Regeneration and obtaining the necessary planning and other consents.

In the space created by the demolition of the Terminal Building the potential to provide further parking spaces is being explored.

The proposed Peninsula phases 1 and 2 are under review, as part of a wider review of the council's key development sites in Weymouth town centre.

#### **Harbour Revision Order**

Authority was given by Weymouth Statutory Harbour Authority (Full Council) on 22<sup>nd</sup> February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The latest estimate for approval of the HRO is November/December 2019 as there have been some delays due to the MMO raising additional queries. Once these have been resolved the approval will be dependent on when it can be laid before Parliament.

#### **Fisher Port Future Project**

The Fisher Report can be found on the Weymouth harbour website at the following link:

<http://www.weymouth-harbour.co.uk/downloads/>

The report contains recommendations made by the consultants. Each of these will be considered in their own right to determine the financial viability and the applicability to Weymouth Harbour. The Fisher Project work and the Peninsular development are closely linked so any proposals will be closely linked, and subject to the necessary public consultation.

### **Harbour Walls - Wall D (Ferry Steps)**

Knights Brown are ready to start the repair solution to Wall D (Ferry Steps), being on site from 30<sup>th</sup> September. Some preparatory works on services will be carried out before the 30<sup>th</sup> September but there will be minimal impact. This includes the removal of some low-level asbestos from the Ferry Steps Building starting on 18<sup>th</sup> September. The adjacent pontoons and access will be removed at a date to be confirmed after 29<sup>th</sup> September. The works area will extend about 2.5m in to the river from the existing wall; a Notice to Mariners will be issued and some buoys will be put in place to mark the area. It is hoped that the piling and major construction work will be finished by Christmas with the detailed finishing jobs being done in the New Year. The EA Permit, Marine Licence and Planning Permission for the works are in place.

The Wall D pontoons will be removed for the duration of the work and will need to be modified or replaced as necessary to fit the new wall layout. The Ferry Steps operators have been advised that the area will be available until 22<sup>nd</sup> September and then, after that, only subject to the works programme allowing. They will be kept informed as the plan evolves.

Site compound, highways, footpaths and parking arrangements have been agreed in principle with other council services and a specialist traffic management contractor was appointed to carry out risk assessments, apply for traffic and footpath orders and implement the temporary arrangements. Electricity and gas supply companies and contractors have been commissioned to organise isolation or diversion of underground pipes and cables in the working areas before the start of construction.

A property agent has been appointed to hoteliers (Devonshire and Poultney Buildings) and the Pavilion Theatre in order that they can collectively communicate with the council and aid general updates. Communications have also been sent to local businesses and residents regarding the commencement of works and traffic management measures. Surveys of the current condition of the hotel infrastructure have taken place so that any impacts from piling can be identified. Monitoring equipment will be used during the works.

Harbour users are kept informed by the Harbour Master.

### **Harbour Walls Condition Survey**

A full condition survey, including underwater surveys, of all the harbour walls has been carried out for the Council. As a result of the survey, officers are developing a programme of works with associated costs. This is 6 years after the last survey so that comparisons can be made to evaluate any deterioration.

Officers have requested a non-technical summary of the report be provided.

### **Pleasure Pier**

The Pleasure Pier building has been demolished and removed. There is more work to be completed on the woodwork of the Pleasure Pier, including the piles and facings on the edge of the Pier. It is hoped that a café building of similar concept to the ones on the beach will be let on the Pier, planning permission has been applied for.

### **Engineering Update**

Please see the notes at the end of this update.

### **North Quay Council Offices Redevelopment**

The site of the former North Quay Council Offices is one of the Weymouth town centre key redevelopment sites under review. The interest to this committee is the potential impacts of any development on the North Quay pontoons, including access, parking and unloading for harbour users.

An application for the demolition of the offices at North Quay was recently withdrawn, and will be re-submitted in the next few months with additional information in relation to the sustainability and reuse of the building and the potential environmental impact of its demolition.

### **Recent Harbour Works**

The programme to return some investment in to the infrastructure continues:

- A number of the railings around the harbour have been painted to freshen them.
- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westwey Road toilets to the mains. There continues to be discussions with the landowners, the outcome of which will then allow an estimate of the amount of soil to be moved. This will then determine whether it is cost effective to continue with the works.
- It is still hoped to provide WiFi coverage in most areas of the harbour but there is a complication with Open-reach data capacity in the area. The project has been confirmed for a grant as part of a wider Council project to provide WiFi to the general public.
- It is planned to replace some more electricity bollards on North Quay pontoons.
- It is planned to replace some more decking on North Quay pontoons.
- Lighting for the Commercial Road pontoons is still being considered.

### **Implications of formation of Dorset Council**

The Weymouth Harbour Consultative Group will continue in its current format and meetings will be held at Weymouth Town Council offices. Cllr Colin Huckle from Weymouth Town Council has been appointed to fill the Weymouth Town Council Councillor position.

A revised Operations Plan to reflect the change of ownership to Dorset Council has been produced and is available on the Weymouth Harbour website under Management Documents:

<https://www.weymouth-harbour.co.uk/downloads/>

### **Designated Person**

Richard Noakes, the former Designated Person has left the Council. Mr William Heaps of Marico Marine has been appointed as the Designated Person for Weymouth, Bridport and Lyme Regis harbours. The contract is for 3 years but subject to an annual review.

### **Independent Members**

A 4<sup>th</sup> Independent Member for the Harbours Committee is currently being recruited.

### **Fisheries Local Action Group (FLAG)**

The FLAG has now fully committed its funds and currently remains closed to new applications. The Board is still meeting to monitor the expenditure and to visit or be presented with some of the outputs from the projects that were funded over the last two years, particularly infrastructure projects under Priority Three of the Local Development Strategy which aimed to enable safe, sustainable working ports and harbours.

FLAG Board meetings are attended by Weymouth Harbour Master, along with a number of representatives from Dorset Council and Mr R Summerhayes, the Weymouth fishermen's representative.

A successor Fisheries Fund scheme has been announced with further details available in due course but dependent on the Brexit decision.

### **Weymouth Sailing Club (WSC) Pontoons**

Weymouth Sailing Club's Cove Project to install pontoons has been completed and the Club are very pleased.

### **Weymouth Rowing Club**

A draft lease for renewal has been shared with the Rowing Club and is being discussed.

### **North Quay Facilities**

The facilities were opened up for visitors' use by using the code entry system at the beginning of the season. Regrettably they were quickly being used by vagrants for sleeping and as a drugs' den, leaving their used drugs equipment behind. There was no option but to revert to the unisex arrangement based on the former ladies using the fob system. This unfortunately negates the use of the facilities by visitors who now all have to use 13 Custom House Quay.

### **Maritime and Local Events**

A list of events is available on the harbour website. The following are some of the remaining harbour related ones:

## **2019**

7 – 11 October	Weymouth International Boat Angling Challenge
5 November	Guy Fawkes Celebration
25 December	Christmas Day Harbour Swim

## **2020**

11 – 12 July	Seafood Festival
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### **Weymouth Water Safety Group**

The Weymouth Water Safety Group led by Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society continues to meet and seeks opportunities to deliver water safety messages. Some successful events have been held this year.

### **RNLI Weymouth Inshore Lifeboat**

Discussions continue regarding a solution for housing a larger Inshore Lifeboat.

### **Harbour Staff**

Claire Flowers has retired from her post as Moorings Officer after 30 years employment in the Council, 28 with the harbour. A replacement is being recruited.

### **MCA Fishing Boat Consultation**

In the last 10 years, there have been 46 fatalities on small fishing vessels which have resulted in a number of recommendations from the MAIB to improve safety. Some of these came into force in 2017 with the introduction of a new Code, MSN1871. To address the other recommendations, the MCA have been developing a new Code of Practice for Small Fishing Vessels, proposing new requirements for new and existing vessels in the following areas:

- Construction, Watertight and Weathertight Integrity;
- Stability
- Machinery
- Electrical Installations
- Crew Protection
- Man Overboard Recovery.

The MCA intends to consult on this Code in Autumn 2019. Alongside this Consultation, the MCA will also be conducting a roadshow around the UK where Fishermen can come along and ask questions on the new Code. It is hoped that one of the shows will be held in Weymouth. More details will be forwarded when available.

### **PMSC Items**

The following have been safety concerns during the summer:

- **Speed in the harbour.** There continues to be vessels transiting the harbour at too high speeds causing wakes with the possibility of damaging boats or

injuring harbour users. All harbour users are requested to transit the harbour safely at low speeds with minimal wash.

- **Jet-skis.** Throughout the summer there have been regular incidents of PWCs transiting the harbour too fast, at high speeds in the PWC lane at Bowleaze and disregarding the Bay buoys by operating inside them. The harbour team continue to educate users on the local operating area whenever there is an opportunity.
- **Lookout.** There have been some close quarters situations between sailing vessels and other vessels in the harbour. A good lookout by both the crew sailing and the other vessels would help to avert any situations.
- **Towing.** Towing in the harbour should be approved by the Harbour Office. An incident when a moored vessel was hit by a vessel being towed in the Inner Harbour could have been averted if there had been a better plan.
- **Pleasure Pier Swimmers.** Groups of mainly youths are regularly being advised about swimming from the Pleasure Pier. Police and RNLI beach lifeguards have also been involved.

#### **Visiting Vessels and Inner Moorings Statistics from 1 Apr 19 to 31 Aug 19**

##### **Visiting Yacht Nights:**

<b>Visiting Yachts To end August 2019</b>	
No Visitor Nights	4807
% variance compared to 2018/19	Up 13%
% variance on 3 year average	Up 13%
No short stay (2018: 206)	172
No FOC given on loyalty discount scheme (2018: 331)	355

##### **Inner Harbour Moorings:**

- % Berth Occupancy - Inner Harbour Marinas – 294 of 411 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 29 of 30 at end of period
- % Berth Occupancy – Commercial Berths - 82 of 106 at end of period.

#### **Questions in advance**

Matt Walkden asked for an update on the demolition of buildings and progress on any re-development, which is covered in this update.



## **Dorset Council Harbours Committee – Engineering Update – Sept 2019.**

### **Weymouth**

#### **Wall D Strengthening Works**

As covered by the Harbour Master.

#### **Annual Harbour Inspections**

The 2019 engineer inspections are programmed for October 2019.

#### **Future Work**

Additional monitoring is commencing on Harbour Walls F&G due to the findings from previous asset inspections reports. A detailed laser survey took place on the 25<sup>th</sup> September followed by quarterly visual inspections.

### **West Bay**

#### **Coastal defence Works.**

Majority of work complete – Esplanade flood wall improvement works underway.

#### **Dredging**

Annual work was successfully completed this Spring.

#### **Annual Harbour Inspections**

The 2019 engineer inspections have been completed. No significant points or concerns were noted.

### **Lyme Regis**

#### **Pontoon Piling**

Works to be completed this financial year. Located in the Pool area of The Cobb. Piling will replace current sinker and chain arrangement. MMO consent has been received.

#### **Annual Harbour Inspections**

The 2019 engineer inspections have been completed. No significant points or concerns were noted.

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## Harbours Committee

### Harbours Budget Monitoring 2019/20

Date of Meeting: 25 September 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

#### **Executive Summary:**

The purpose of the report is to:

- Set out the current position for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours at the end of August 2019.
- To set out the predicted position of the Harbour Reserves for 2019/20.

The approved 2019/20 budgets are given at the Appendices with predictions based on data until the end of August 2019.

#### **Equalities Impact Assessment:**

There are no equalities implications arising from this report.

#### **Budget:**

The report covers the harbours' budgets.

The summary information is presented under the standard corporate headings. Under Dorset Council, Service Agreements has moved from Premises to Supplies and Services, which should be noted if any comparisons are made with budgets before 1<sup>st</sup> April 2019.

The types of expenditure included within each heading are as follows:

- Employees - all costs relating to staffing including basic pay, National Insurance, pension contributions and training.
- Premises – Utilities and Rates, Refuse, Planned Maintenance, Surveys, Response Maintenance.
- Transport – Travel and Subsistence.
- Supplies and Services – Insurance, Service Agreements, Advertising, Equipment, Subscriptions, Printing and Stationery.

The income is made up of:

- Commercial Activities – income relating to pilotage, annual commercial berths, visiting commercial vessels and visiting fishing vessels.
- Leisure Activities – marina berths, visiting yachts, use of slipway and PWC permits.
- Rents and Licences – income relating to rental of property, boat and operating licences.
- Recoverables – where recharges are made to lease and licence holders for energy. Also includes electricity charged to annual berth holders and visiting vessels.

**Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: MEDIUM

Residual Risk: MEDIUM

The Harbours' Budget Monitoring Report helps manage the risks of under or overspending the budget. Many items of expenditure have a link to safety of customers and the general public.

**Climate implications:**

There are no direct climate implications arising from this report.

**Other Implications:**

The Harbours' Budgets fund items that have implications for sustainability, property and assets, climate, voluntary organisations, community safety and physical activity. The implications are considered for individual items when funding commitment is being approved.

Harbour issues are subject to regular consultation with customers, the Harbour Consultative Group and the Harbours Committee.

The harbours' accounts form part of the Council's overall Statement of Accounts, which is considered and approved by the Audit Committee.

**Recommendation:**

To note the predicted year end figures for the Harbours' Budgets and the predicted year end position of the Harbour Reserves.

**Reason for Recommendation:**

The Harbours Committee has the responsibility for the harbours' finances including budget setting, budget monitoring and the final outturn at the year end.

**Appendices:**

1. Weymouth Harbour 2019/20 Budget Monitoring Summary (A) and Report (B).
2. Bridport Harbour 2019/20 Budget Monitoring Summary (A) and Report (B).
3. Lyme Regis Harbour 2019/20 Budget Monitoring Summary (A) and Report (B).

**Background Papers:**

Weymouth's Harbour Management Board meeting on 5<sup>th</sup> December 2018 set the Harbour Revenue Budget for Weymouth for 2019/20. This was recommended to the Shadow Dorset Council.

The 2019/20 budgets for Bridport and Lyme Regis Harbours were approved following a report to the Shadow Dorset Council on 20<sup>th</sup> February 2019.

**Officers Contact:**

Name: Keith Howorth, Weymouth Harbour Master  
Tel: 01305 838386  
Email: [Keith.Howorth@Dorsetcouncil.gov.uk](mailto:Keith.Howorth@Dorsetcouncil.gov.uk)

Name: James Radcliffe, Bridport and Lyme Regis Harbour Master  
Tel: 01305 838386  
Email: [James.Radcliffe@Dorsetcouncil.gov.uk](mailto:James.Radcliffe@Dorsetcouncil.gov.uk)

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**Appendix 1A**  
**Harbours Committee 25 September 2019**  
**Weymouth Harbour Budget Monitoring Report Summary for 2019/20**

**1. Executive Summary**

- 1.1 The Weymouth Harbour Budget was approved with the knowledge that there was a predicted shortfall of £116,932 which would be taken from the Reserves. The current budget monitoring position shows an adverse figure of £4,942, which would result in a total of £121,874 being transferred from the Harbour Reserves at year end to balance the budget if the financial position remains unchanged. Opportunities and Risks that may have a bearing on this year end prediction are listed below (para 5.1).
- 1.2 The predicted year end position of the Harbour Reserve is £1,042,403 of which £1,061,737 is allocated to the future Asset Management Plan. The difference will be part of a review of the Asset Management Plan in October.
- 1.3 A commitment of £250K has been made from the harbour budget reserve to demolish the Terminal Building. This sum is expected to be raised from parking income from the site. The figure has not been included in this draft budget.
- 1.4 The financial performance of the harbour over the last two years has been strong and this continues in this financial year. Income is showing a favourable position and there has been an increase in visiting vessels and annual moorings.
- 1.5 The predicted budget shortfall for 2019/20 budgets is largely due to the requirements of the Asset Management Plan which has a number of expensive projects that are due within this year. The early costs for this programme are larger than average due to the catch-up requirement. Protection of the asset management plan is essential for both maintaining a safe environment but also to ensure there is continued support from the harbour users, who contribute with significant fees and expect an acceptable level of service and investment.
- 1.6 Significant steps continue to be taken to achieve break even, or indeed better, in the budget as well as the 5 year Medium Term Financial Plan. The mid-year review prior to the next Harbours Committee will allow a decision to be made on in-year commitments based on more detailed information.
- 1.7 This budget does not include any additional revenue or expenditure linked to the areas defined by the Harbour Revision Order. The financial management arrangements are under discussion with Finance.

## 2. Revenue Budget Expenditure: Overall £12,642 (A)

2.1 The significant, noteworthy variances to budget predictions are as follows:

### Premises: £7,380 (A)

- There has been a major water leak followed by a secondary leak that proved difficult to locate and repair. The repair is now fixed and there is an intention to make a claim for a water leak allowance.

### Supplies and Services: £5,262 (A)

- It has been necessary to appoint a Contractor to carry out the role of Designated Person which was unknown and not budgeted for.

## 3. Revenue Budget Income: Overall £7,700 (F)

3.1 Performance against Income predicted is:

	Budget	Predicted
Commercial Activities	£187,194	£180,890
Leisure Activities	£773,071	£781,422
Rents and Licences	£159,304	£158,731
Recoverables	£18,009	£24,235
<b>Totals</b>	<b>£1,137,578</b>	<b>£1,145,278</b>

3.2 The significant, noteworthy variances to budget predictions are as follows:

### Commercial Activities: £6,304 (A)

- The Commercial Area is still being utilised more and there are a number of increases in areas such as storage and use of forklift. However, to date there have been fewer visits from Commercial Vessels and income is down in this area. Waverley and some tall ships have cancelled this year.

### Leisure Activities: £8,351 (F)

- The numbers for visiting yachts is up on last year.
- Occupancy rates for marina berths are also up on last year. It is always difficult to predict what happens at year end as the numbers of customers



that take their vessels out over the winter period fluctuates but, it is hoped we will meet budget targets.

**Recoverable: £6,226 (F)**

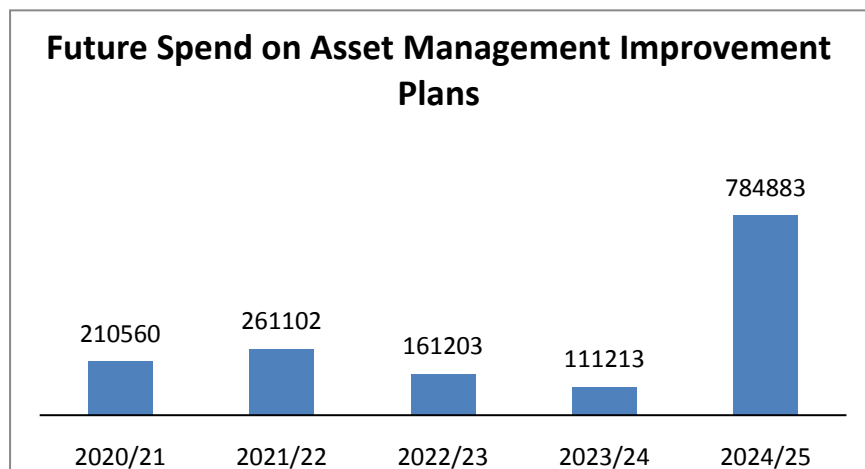
- Efforts to charge all end users for energy continue and it is expected that income will exceed budget expectations.

**4. Asset Management: In-Year Improvements £382,390**

- 4.1 £382,390 is budgeted to fund an agreed programme of improvements works as follows:

In year costs	£262,276
C/F from 2018/19	£120,114
Total	£382,390

- 4.2 The Programme of Works for 2019/20 is an extract from the 25-year rolling Harbour Asset Management Plan, which is designed to ensure that facilities are provided safely and fit for purpose. The items given are those considered essential for the year, although a further review will be made by harbour staff in the autumn of 2019.
- 4.3 The list of projects is attached at appendix 1C and shows a number of projects that were not completed during 2018/19, which are being carried forward.
- 4.4 The updated profile of spend for future years is shown in the chart below. These works can only be funded from the Harbour Reserve.



**5. Opportunities and risks**

Listed below are areas that are not yet predicted but may have an affect on the budgets:

- Mid year review of the Asset Management Plan may result in some savings.
- Actual expenditure on response maintenance is currently low and may result in savings at year end provided there are no unforeseen expenses.
- As part of the transition to a different finance system under Dorset Council, it has been difficult to monitor energy and rates costs. These are a fairly significant cost to the harbour budget and are known to fluctuate and be difficult to predict. It is hoped for the next reporting cycle, there will be more information available to help with these predictions.

## **6. Independent Reserves and Capital Schemes**

- 6.1 The Independent Reserves and Capital Schemes summary given at the bottom of Appendix 1B shows the current position of the money being managed by Technical Services on harbour projects. This is separate from the Revenue Budget which does not cover Harbour Walls and Dredging.

**2019/20 Weymouth Harbour Budget Monitoring Report**  
**Harbours Committee 25 September 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>
<b>Summary of Revenue Budget:</b>			
<b>Expenditure:</b>			
Employees	448,978	448,978	0 (F)
Premises	168,644	176,024	(7,380) (A)
Transport	1,116	1,116	0 (F)
Supplies and Services	144,496	149,758	(5,262) (A)
Service Recharges (Non-controllable)	229,000	229,000	0 (F)
Asset Management: Improvements	262,276	262,276	0 (F)
Asset Management: Improvements c/f from 2018/19	120,114	120,114	0 (F)
<b>Total Expenditure</b>	<b>1,374,624</b>	<b>1,387,266</b>	<b>(12,642) (A)</b>
<b>Income:</b>			
Rents and Licences & Other Income Activities	(1,137,578)	(1,145,278)	7,700 (F)
<b>Total Income</b>	<b>(1,137,578)</b>	<b>(1,145,278)</b>	<b>7,700 (F)</b>
<b>Reserve Movements</b>			
From Reserves - c/f for Asset Management: Improvements	(120,114)	(120,114)	0 (F)
<b>Total Reserve Movements</b>	<b>(120,114)</b>	<b>(120,114)</b>	<b>0 (F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>116,932</b>	<b>121,874</b>	<b>(4,942) (A)</b>

<b>Harbour Reserves Summary</b>	<b>Harbour Reserves</b>
Balance b/f	1,284,391
Transfer to Revenue Budget for Asset Management Improvements	(120,114)
Budgeted year end deficit	(116,932)
Predicted Year End Adverse Position	(4,942)
<b>Total of Harbour Reserves</b>	<b>1,042,403</b>

**Independent Reserves (IR) & Capital Schemes (CS)**

<b>Harbour Walls Remediation Works (CS)</b>	<b>£</b>
Original Budget	1,955,000
Opening Budget balance for FY19/20	1,872,643
Spend to date 19/20	(5,888)
Committed Spend	(582,959)
Budget remaining	<b>1,283,796</b>
<b>Pleasure Pier Structural Maintenance Reserves (IR)</b>	<b>£</b>
Balance b/f	66,551
2019/20 Contribution	tbc
Expected carry forward	<b>66,551</b>
<b>Terminal Building Demolition</b>	<b>£</b>
Balance b/f	250,000
Committed Spend	(130,000)
Budget remaining	<b>120,000</b>

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### Appendix 1C - Asset Management Plan 2019/20 Improvements

The asset management plan and associated costs for 2019/20 are listed below.

**Highlighted items are only approved after a review in mid-2019.**

No.	Project	Comments	Carry forward	In year budget	Full Budget 2019/20
18-001	Replace Dory Engine	Replacement due 2016 deferred due to budget constraints. Subject to annual review.	£6,500		£6,500
18-1001	Replace Van	Further consideration to be given to this once transport management is understood in Dorset Council. Subject to annual review.	£10,000		£10,000
19-001	Replace Pilot Boat Melwey	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee</b>		£120,000	£120,000
19-002	Replace Pilot Boat Melwey - engine	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee</b>		£10,000	£10,000
19-003	Replace Pilot Boat Melwey - gearbox	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee</b>		£2,000	£2,000
19-101	Replace Westwey Road Marina electrical bollards	A rolling programme of works to replace bollards on an annual basis.	£4,353	£3,000	£7,353
19-102	Replace North Quay Marina electrical bollards			£4,000	£4,000
19-103	Replace electric bollards on Cove pontoons			£1,000	£1,000
19-104	Replace electric bollards on Custom House Quay pontoons			£1,000	£1,000
19-105	Replace water hoses and stands			£1,000	£1,000
19-106	Bird of Prey Patrol	A rolling contract carried out to deter seagulls from various harbour locations.		£4,500	£4,500
19-107	Replace lettering for pontoons arms (Westwey and North Quay Marinas)	Annual programme of works to replace and improve.	£1,000	£500	£1,500
19-108	Replace pile guides and runners	Annual programme of works to replace as required.	£1,000	£1,000	£2,000

16-201	Replace Cargo Stage decking	Own staff carried out works during 2018 to extend life of pontoons. Subject to annual review.	£9,548		£9,548
16-202	Replace Custom House Quay decking	Works deferred for review Autumn 2019.	£5,500		£5,500
17-201	Replace North Quay Marina wooden decking	Works deferred for review Autumn 2019.	£66,194		£66,194
16-301	Works and refurbishment to navigation lights	Further consideration will be given to this and will include some emergent work to the High Mast Lighting.	£4,695		£4,695
14-403	Replace access steps in Cove	A number of steps on the South Shore were repaired during 2018. Remaining deferred and subject to annual review.	£7,105		£7,105
19-201	Replace X Arm on Westwey Road pontoons	Refurbishment works were carried out in 2004 to extend the life by 4 years, further works carried out in 2018 to extend life and consider replacement in 2019. <b>To be reviewed in Autumn 2019 and reported to Harbour Committee</b>		£50,000	£50,000
19-401	Annual replacement of ladders	A rolling programme of works to replace as required.		£2,000	£2,000
19-402	Harbour Office – Internal decorating on first floor	A programme of works to be carried out every 3 years.		£2,000	£2,000
19-403	Survey of signs and replace as required	Annual programme of works to replace and improve as required.		£2,000	£2,000
19-404	Installation of Wifi		£1,020	£6,676	£7,696
19-405	Improvement works to Harbour Buildings			£22,500	£22,500
19-406	Replace low friction pile facings / schlegals	Annual programme of works to replace as required.	£2,000	£2,000	£4,000
19-407	Replace VHF radios	A rolling programme of works to replace as required.	£200	£200	£400
19-408	Replace CCTV at Commercial Road Slipway			£5,000	£5,000
19-409	Improvement works to Drying Grid			£5,000	£5,000
19-410	Stone Pier railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£2,000	£2,000
19-411	Town Bridge railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000
19-412	Peninsular railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000

19-413	Cargo Stage railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000
19-414	Oil Spill Equipment	Annual programme of works to replace as required.	£798	£1,000	£1,798
19-415	Harbour Management Software			£1,000	£1,000
19-416	Replacement Lifebuoys	Annual programme of works to replace as required.	£200	£200	£400
19-501	Improvement works to Commercial Area Buildings			£7,500	£7,500
19-701	Workshop equipment and tools	Annual programme of works to replace as required.		£1,000	£1,000
19-801	Annual replacement of marker buoys	Annual programme of works to replace as required.		£1,000	£1,000
19-1001	Replacement pallet truck			£200	£200
	<b>Totals</b>		<b>£120,114</b>	<b>£262,276</b>	<b>£382,390</b>

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## **Appendix 2A**

### **Harbours Committee 25 September 2019**

### **Bridport Harbour Budget Monitoring Report Summary for 2019/20**

#### **1. Executive Summary**

- 1.1
  - a. The Bridport Harbour Budget is predicted to return a year end overspend of around £4000.
  - b. The predicted year end position of the Bridport Harbour Reserve is £25k.
- 1.2 Additional unexpected expenditure relating to dredging and infrastructure repairs this year will be offset partly by increased income to the harbour, but a significant portion of the dredging reserve has been used. However, income to the harbour through a variety of means such as the shop, boat repairs and maintenance, scuba tank air fills has steadily increased over the last few years, and there is an expectation that this will continue going forward.

#### **2. Revenue Budget Expenditure: Overall £4048 (A)**

- 2.1 The main variances to budget predictions are as follows:

##### **Employees: £8,852 (F)**

There has been a saving on the Harbour Master post, as the post holder has been covering both Bridport and Lyme Harbours this summer and costs are being split between the two harbours.

##### **Transport: £ 5,000 (A)**

This predicted overspend includes repair and maintenance costs for the Harbour's JCB. Annual costs for repair and maintenance have been increasing over the last couple of years and committee will have to consider options for replacement over the next year or so.

##### **Supplies and Services: £68,000 (A)**

£60k of this overspend is due to the outer harbour dredging which was carried out this spring/summer. The harbour has a budget of £25k annually to dredge the inner harbour. In previous years the Environment Agency have covered the cost of dredging the outer harbour but this funding has stopped with the coastal defence and beach reprofiling work that has been done at West Bay. The cost of dredging this year was £85k. £60k of this expenditure will be covered by the dredging reserve. Dorset Council Coastal Engineers are looking to reapply for funding to cover future dredging of the outer harbour.

There was also a further £18k spent on unexpected slipway repairs. Although £10k of this was funded by a contribution from the Engineers team, this leaves an £8k overspend for the Harbour.

**Third Party Payments (Contractors): £20,000) (A)**

We are forecasting a £20k overspend in this budget line to start the replacement of timber piles around the harbour. Last year timber was purchased at a substantial discount from Bournemouth Borough Council. This timber has been recycled from the groynes on Bournemouth Beach some of which are in the process of being replaced. We are estimating a cost of £20k this year and the same next year to spread the costs.

**3. Revenue Budget Income: Overall £20,000 (F)**

3.1 We are anticipating a favourable position of £20k over budget in the harbour income for this year linked to increased visitor numbers and income from other sources such as the shop, boat repairs and maintenance and boat lifting.

**4. Reserve Movements: £60,000**

4.1 £60,000 is money transferred from the reserve to cover the cost of dredging the outer harbour. The dredging reserve at the end of the year will be £25k.

**2019/20 Bridport Harbour Budget Monitoring Report**  
**Harbours Committee 25 September 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>
<b>Summary of Revenue Budget:</b>			
<b>Expenditure:</b>			
Employees	101,852	92,900	8,952 (F)
Premises	9,353	9,353	0 (F)
Transport	3,771	8,771	(5,000) (A)
Supplies and Services	37,773	105,773	(68,000) (A)
Service Recharges (Non-controllable)	74,817	74,817	0 (F)
Third Party Payments (Contractors)	29,462	49,462	(20,000) (A)
<b>Total Expenditure</b>	<b>257,028</b>	<b>341,076</b>	<b>(84,048) (A)</b>
<b>Income:</b>			
Rents and Licences & Other Income Activities	(165,351)	(185,351)	20,000 (F)
<b>Total Income</b>	<b>(165,351)</b>	<b>(185,351)</b>	<b>20,000 (F)</b>
<b>Reserve Movements</b>			
From Reserves - Transfer for Outer Harbour Dredging		(60,000)	60,000 (F)
<b>Total Reserve Movements</b>	<b>0</b>	<b>(60,000)</b>	<b>60,000 (F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>91,677</b>	<b>95,725</b>	<b>(4,048) (A)</b>

<b>Harbour Reserves Summary</b>	<b>Harbour Reserves</b>
Balance b/f	85,000
Transfer to revenue budget for in year dredging	(60,000)
<b>Total of Harbour Reserves</b>	<b>25,000</b>

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**Appendix 3A**  
**Harbours Committee 25 September 2019**  
**Lyme Regis Harbour Budget Monitoring Report Summary for 2019/20**

**1. Executive Summary**

- 1.1 a. The Lyme Regis Harbour Budget is predicted to return a year end overspend of £55,692.
- b. The predicted year end position of the Harbour Reserve is £71,039.
- 1.2 The forecast overspend for Lyme Regis Harbour this year is due to unexpected repairs that will be necessary to the slipway which currently presents a safety concern. However, there is an opportunity as part of this work to reconfigure the area around the slipway to generate additional trailer parking income for the harbour. Setting aside this expenditure, the harbour is forecast to perform as expected with some savings being made in staff budgets.

**2. Revenue Budget Expenditure: Overall £55,692 (A)**

- 2.1 The main variances to budget predictions are as follows:

**Employees: £13,308 (F)**

There has been a saving on the Harbour Master post, as the post holder has been covering both Bridport and Lyme Harbours this summer and costs are being split between the two harbours. In addition, there was a gap before recruitment of seasonal staff and seasonal casual staff have been doing fewer hours than in previous years.

**Transport: £ 4,000 (A)**

We are currently predicting an overspend in the transport budget because of unexpected repairs and maintenance costs linked to the harbour's JCB. Deterioration in the vehicle has been accelerated by the environment in which it operates, and the Committee will need to consider options for replacement over the next year or so.

**Supplies and Services: £65,000 (A)**

The bottom of the slipway at Lyme Regis Harbour is becoming undermined and is also cracking. There is a step forming at the end of the slipway which presents a hazard to those using it. It is proposed that the slipway is extended around 5 metres in order to solve this problem. The Harbour Master will be working with DC engineers to consider options and opportunities to create additional space as

part of these works which can generate additional income for the harbour in the future. It is expected that these works will cost in the region of £50k.

Based on recent independent advice from marine lawyers, there is a necessity for Lyme Regis to have a Harbour Revision Order in place to update legislation for the harbour. The cost of preparing the HRO and taking it through the application process will be in the region of £30k, but this will span over two financial years. We estimate an expenditure of £15k this year.

**3. Revenue Budget Income: Overall on budget**

3.1 We are forecasting harbour income to come in on budget, around £161k.

**4. Reserve Movements: £25,000**

4.1 £25,000 is budgeted for transfer to a harbour dredging reserve. With a balance brought forward from previous years, the reserve is predicted to be £71,039 at the end of the year.

**2019/20 Lyme Regis Harbour Budget Monitoring Report**  
**Harbours Committee 25 September 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>	
<b>Summary of Revenue Budget:</b>				
<b>Expenditure:</b>				
Employees	102,147	88,839	13,308	(F)
Premises	24,065	24,065	0	(F)
Transport	10,823	14,823	(4,000)	(A)
Supplies and Services	15,234	80,234	(65,000)	(A)
Service Recharges (Non-controllable)	74,686	74,686	0	(F)
Third Party Payments (Contractors)	11,322	11,322	0	(F)
<b>Total Expenditure</b>	<b>238,277</b>	<b>293,969</b>	<b>(55,692)</b>	<b>(A)</b>
<b>Income:</b>				
Rents and Licences & Other Income Activities	(160,781)	(160,781)	0	(F)
<b>Total Income</b>	<b>(160,781)</b>	<b>(160,781)</b>	<b>0</b>	<b>(F)</b>
<b>Reserve Movements</b>				
To Reserves - Transfer for future Harbour Dredging	25,000	25,000	0	(F)
<b>Total Reserve Movements</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>(F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>102,496</b>	<b>158,188</b>	<b>(55,692)</b>	<b>(A)</b>

<b>Harbour Reserves Summary</b>		<b>Harbour Reserves</b>
	Balance b/f	46,039
	Transfer to reserve from revenue budget	25,000
	<b>Total of Harbour Reserves</b>	<b>71,039</b>

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## Harbours Committee

### Lyme Regis Harbour Revision Order

Date of Meeting: 25 September 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

**Executive Summary:** The purpose of this report is to seek authority to prepare and submit a Harbour Revision Order (HRO) to the Marine Management Organisation (MMO) in order to modernise the current local legislation relating to Lyme Regis Harbour.

#### **Equalities Impact Assessment:**

Not applicable.

#### **Budget:**

The advice a specialist marine lawyer is required to make the application. Those fees are likely to be in the region of £10-12K plus the MMO application fee. The application fee is currently of £4K although it is anticipated that this fee level will increase on 1 October 2019 to somewhere between £15 - 17.5K. There will also be a requirement to place public notices which will cost in the region of £2K. Based on the maximum potential costs estimates a budget is required in the sum of £31.5K, which may be split over 2 years.

#### **Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW

Residual Risk LOW

#### **Climate implications:**

Not applicable.

#### **Other Implications:**

Not applicable.

**Recommendation:**

The Harbours Committee recommends to the Executive and Full Council that in so far as they have power so to do they agree and otherwise support:

- 1) an application being made to the Marine Management Organisation for a Harbour Revision Order in respect of Lyme Regis Harbour to consolidate and modernise the applicable current local legislation;
- 2) delegated authority is given to the Executive Director of Place in consultation with the Portfolio Holder for Highways, Travel and Environment to determine the wording of the HRO based on legal advice and undertake all procedures for the submission of the HRO to the MMO;
- 3) a budget of £31,500.00 be allocated for this work to include legal advice, the application fee and public notices. This may be split over 2 years.

**Reason for Recommendation:**

To secure approval for the submission of an HRO to modernise the local legislation for Lyme Regis harbour.

**Appendices:**

N/A

**Background Papers:**

Nil

**Officer Contact:**

Name: Ken Buchan

Tel: 01305 225132

Email: k.buchan@dorsetcc.gov.uk

**1. Lyme Regis Harbour Revision Order**

- 1.1 A review of the local legislation for Lyme Regis harbour was recently undertaken by a specialist marine lawyer from Ashfords Solicitors. The review identified that the local legislation which dates from 1584 ('An Act for the maintenance of the Peere and Cobb of Lyme Regis'), requires modernisation and consolidation under an HRO to facilitate improved harbour management and control.
- 1.2 In particular there are no powers of special directions, general directions or harbour directions or in relation to Lyme Regis harbour. The Port Marine Safety Code Guide to Good Practise recommends that where there are no

general or harbour directions statutory harbour authorities would be well advised to secure these powers to support the effective management of vessels in the harbour. (Obtaining powers of general direction requires an HRO.).

- 1.3 There are also a range of additional common statutory harbour powers which are not in place for Lyme Regis that would assist in the efficient running of the harbour e.g.in relation to charges, to dispose of land etc.
- 1.4 The advice and support of a specialist marine lawyer is required to make the application to the MMO and a budget of £31,500.00 is suggested to cover this legal advice, the application fee and the cost of public notices.

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**Harbour Committee Forward Plan – September 2019**  
**For the period 1 SEPTEMBER 2019 to June 2020**  
**(publication date – 17 SEPTEMBER 2019)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Harbours Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

**Harbour Committee Members**

Kate Wheller	Chairman
Sarah Williams	Vice-Chairman
Dave Bolwell	
Rob Hughes	
Louie O'Leary	
Mark Roberts	
Jim Clarke	
Steve Pitman	
Matt Walkden	

## STANDING ITEMS

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Harbour Masters' Update/PMSC Issues</b> Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Designated Person and harbour users	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Harbours Consultative Groups</b> To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport & Lyme bi-annually in Oct and Mar).  Key decision – No Public Access - Open	Harbours Committee	N/A	Weymouth, Bridport and Lyme Regis Harbour Consultative Groups	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Budget Monitoring</b> To provide an update on revenue and capital spend  Key decision – No Public Access - Open	Harbour Committee	N/A	Service Accountants	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Harbours Assets and Infrastructure Update</b> To provide an update of the engineering projects progress and issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Dorset Council Engineering Team	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>

<b>Points/questions from Committee Members</b> To discuss any concerns or issues raised by Committee Members.  Key decision – No Public Access - Open	Harbours Committee	N/A	N/A	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth,          Weymouth Harbour Master  <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a></i>  <i>James Radcliffe, Bridport and Interim          Lyme Regis Harbour Master  <a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></i>
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Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Lyme Regis Harbour Revision Order (HRO)</b> To seek authority to prepare and submit a HRO to the Marine Management Organisation.  Key Decision - Yes Public Access - Open	Harbour Committee Dorset Council	25 September 2019	<u>Consultees:</u>  DC solicitor and external specialist marine lawyer  <u>Means of Consultation:</u> Discussion/email/meetings	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>
<b>Setting of Harbours Scale of Charges for 2020/21</b> To approve proposed changes to the Harbours Scale of Charges  Key Decision - Yes Public Access - Open	Harbours Committee	20 November 2019	<u>Consultees:</u> Lead officers Harbour Committee  <u>Means of Consultation:</u> Discussion	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>
<b>Harbours Budget Request 2020/21</b> To consider the Harbours Budget Requirements for 2020/21  Key Decision – Yes Public Access - Open	Harbours Committee  Dorset Council	20 November 2019	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>
<b>Port Marine Safety Code</b> Annual report for PMSC compliance by Designated Person  Key Decision - Yes Public Access - Yes	Harbours Committee  Dorset Council	5 February 2020	<u>Consultees:</u>  <u>Means of Consultation:</u>	Annual Report	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth</i>



					<p><i>Harbour Master</i>  <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i>  <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>Harbours Financial Out-turn 2019/20</b>            To provide details of the final out-turn position of Weymouth, Bridport and Lyme Harbours</p> <p>Key Decision - No            Public Access - Open</p>	Harbour Committee	June 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i>  <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i>  <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>Harbours Annual Report 2019/20</b>            To submit the annual report for the harbours for Dorset Council</p> <p>Key Decision - <b>Yes</b>            Public Access - <b>Open</b></p>	Harbour Committee Dorset Council	June 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	Annual Report	<p>Portfolio Holder - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer – Ken Buchan, Head of Environment and Well-Being,</i>  <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a></p>

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.